



HERO 2.0 Broker Portal Training:

How to Upload Conditions

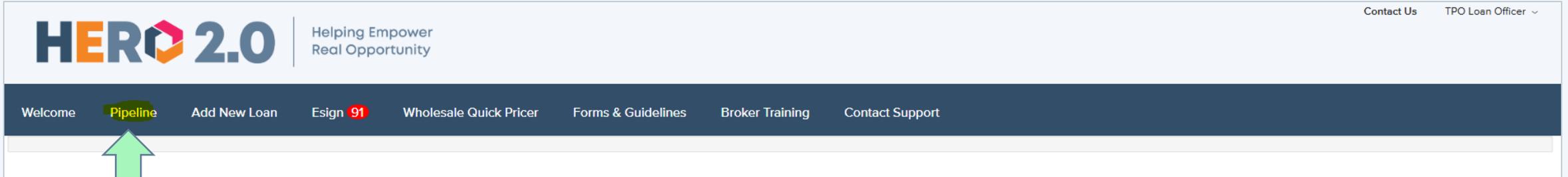


CHAMPIONS
FUNDING



How to Upload Conditions

Navigate to Pipeline



Log into HERO 2.0 and navigate to your **Pipeline**.

How to Upload Conditions

Conditions



Ken N Customer JR
10655 Birch St, Burbank, CA, 91502-1234
01 - TEST COMPANY

- ✓ Loan Summary
- ✓ URLA 2020 >
- ✓ Order/ Reissue Credit
- ✓ Pricing >
- ✓ Documents
- ✓ Order Smart Fees
- ✓ LE Fee Management
- ✓ View Disclosures
- ✓ Conditions 12** ←
- Order Appraisal
- Change Request
- Contact Support

Click to enter the loan.

Click on the **Conditions** tab on the left side of your screen.

How to Upload Conditions

Conditions



OPEN | 12 SATISFIED | 0 ALL | 12

Condition Type ▾ All Conditions CLEAR FILTERS

PUBLISHED	STATUS	CATEGORY	PRIOR TO	TYPE	NAME	DESCRIPTION			DISPOSITION	
01/31/2026	Added	Assets	Docs	Underwriting	Assets - Earnest Money Bank Stat...	Earnest money deposit verification in the a...				Ready For Revi
01/31/2026	Added	Closing	Funding	Underwriting	Closing - expiration of contract	Purchase contract information: price: \$__, ...				Ready For Revi
01/31/2026	Added	Closing	Funding	Underwriting	Closing - ICD Documentation 3 Da...	Closer to confirm prior to sending closing ...				Ready For Revi
01/31/2026	Added	Collateral	Docs	Underwriting	Closing - Proof of appraisal delivery	Proof appraisal was delivered to borrower ...				Ready For Revi
01/31/2026	Added	Closing	Funding	Underwriting	Closing - Seller Paid Closing Costs	Seller paid closing costs cannot exceed \$...				Ready For Revi
01/31/2026	Added	Credit	Docs	Underwriting	Credit - VOM/VOR	Provide 3rd party VOM/VOR showing pay...				Ready For Revi
01/31/2026	Added	Credit	Docs	Underwriting	Credit - VOR	Provide verification of rent from landlord f...				Ready For Revi
01/31/2026	Added	Identification	Docs	Underwriting	Identification - Unexpired ID	Provide unexpired 1) US gov't ID, 2) Foreign...				Ready For Revi
01/31/2026	Added	Closing	Funding	Underwriting	Legal - California Res Diem Form	California Res Diem form must be complet...				Ready For Revi

Any condition that is needed will have a number next to the file icon, click on the icon.

How to Upload Conditions

Uploading Documents



Description:

Earnest money deposit verification in the amount of \$_____ is required with proof of receipt from settlement agent. (1) Provide copy of check/ACH with bank statement showing check clearing account -AND- (2) proof of receipt from escrow.

Linked Document Folders | 1

[Assign Document\(s\) to Condition](#)

📁 Earnest Money Deposit



Upload your document.

How to Upload Conditions

Uploading Documents



Conditions (12)

Filter By Prior To

Docs 0/8 Satisfied Funding 0/4 Satisfied

OPEN | 12 SATISFIED | 0 ALL | 12

Condition Type ▾ All Conditions CLEAR FILTERS

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01/31/2026	Added	Assets	Docs	Underwriting	Assets - Earnest Money Bank Stat...	Earnest money deposit verification in the a...	

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Linked Document Folders | 1 Assign Document(s) to Condition

Earnest Money Deposit

Successfully uploaded
"invoice.pdf" uploaded successfully to
"Earnest Money Deposit"

Click on the **Ready For Review** button.

How to Upload Conditions

Notify Lender



Navigation: Welcome | Pipeline | Add New Loan | **Esign 91** | Wholesale Quick Pricer | Forms & Guidelines | Broker Training | Contact Support

Ken N Customer JR
655 Birch St, Burbank, CA, 91502-1234
- TEST COMPANY

Loan #	12601002093	Loan Purpose	Purchase	Term (Mos)	360	Lock Status:	
Total Loan Amount	\$153,000.00	Occupancy	PrimaryResidence	Mo. Pymt. (P&I)	\$1,413.87	Loan Status:	Conditional Approval
Loan Program	Ally 30 Yr Fixed	Interest Rate	10.625% DTI N/A	Amort. Type	Fixed	Exception Status	

Last Notified: 2/9/2026

Notify Lender

Conditions (12)

Filter By Prior To

<input type="checkbox"/> Docs 0/8 Satisfied	<input type="checkbox"/> Funding 0/4 Satisfied
--	---

OPEN | 12 SATISFIED | 0 ALL | 12

Once you have uploaded your documents, click on the **Notify Lender** button.

How to Upload Conditions

Notify Lender



Loan #	12601002093	Loan Purpose	Purchase	Term (Mos)	360	Lock Status:		
Total Loan Amount	\$153,000.00	Occupancy	PrimaryResidence	Mo. Pymt. (P&I)	\$1,413.87	Loan Status:	Conditional Approval	
Loan Program	Ally 30 Yr Fixed	Interest Rate	10.625%	Amort. Type	Fixed	Exception Status		

DTI N/A

Conditions (12)

Filter By Prior To

Docs
0/8 Satisfied

Funding
0/4 Satisfied

Lender was notified that these condition(s) are ready for review.

Processing
Initiating notification.

The Lender will then be notified that the conditions are ready for review.

Our Winning Philosophy at Champs TPO ▼

At Champs, we believe Decision Makers should communicate with Decision Makers. Your Champ's Account Manager will be your primary point of contact through the life cycle of the loan file.

We are your partners in success. Please contact your Account Executive or your Champs Operations team for assistance.

Thank you for your partnership and business!

